

Gabrielle Christie
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- Education** **University of Mary Washington;
Fredericksburg, VA - Class of 2017
Communication and Digital Studies Major**
- Experience**
- Receptionist, Grand Affairs Catering;
Virginia Beach, VA – 2012–Present**
Make payments for clients, schedule, appointments, answer calls, sent out emails for events (bridal shows and open house), and help out wedding coordinators when needed.
- Wait Staff/Set Up, Grand Affairs Catering;
Virginia Beach, VA - Summer of 2014-Present**
Waiting for parties up to 300 people in a catering facility, help set up parties by selling tables and skirting.
- Scrapbook/Photo booth, Astro Entertainment;
Virginia Beach, VA - Summer of 2014-Present**
Trained in operating a photo booth. Had to have time management skills in order to complete a scrapbook for the client in a limited time span.
- Dishwasher, Grand Affairs Catering;
Virginia Beach, VA - 2010-2012**
- Skills** Microsoft Word, Excel, PowerPoint, Windows, Mac Software, Goldmine, Kingdom Photo Booth Software
- Leadership** *President, Cox Chorus, Frank W. Cox High School*
- Activities** Went to Ensenada, Mexico for the summer of 2011, 2012, and 2015 to build homes for the underprivileged. Currently volunteer with a non-profit organization AidNow that gives clothes for 800 homeless children in the Virginia Beach City Public Schools.